

## Patch Elementary School PTA Board Meeting Minutes

Meeting Date: 28 October 2008

### **Present:**

11 people present

**Call to Order:** The meeting was called to order by the president at 1205.

### **Board Reports:**

#### **President**

♠ Calvin informed the Kim about the end of year tax filing. The PTA is tax exempt however, a return has to be filed at the end of the calendar year.

#### **Secretary**

♠ No information reported to the group.

#### **Treasurer**

♠ Kim submitted a reimbursement request from Julie [teacher] for Learning A-Z license.

♠ Board reviewed the Teacher Out of Pocket (TOP) reimbursement and voted unanimously to equally divide funds (\$3500) between 50 teachers allowing \$70 per teacher. Janet moved the motion and Becky seconded. Kim will work the Anne to notify the teachers about the reimbursement funds that will now be available to them.

♠ Mrs. Vores mentioned that she knows someone who may be interested in working with the Reflections group. She will report the status of the individuals to the group at a later meeting.

♠ Kim provided October Treasurer's Report showing balance in the account as of October 28, 2008 totaling \$11, 621.10.

♠ She was tasked to follow up with Kevin with regard to bonding information

#### **Parliamentarian**

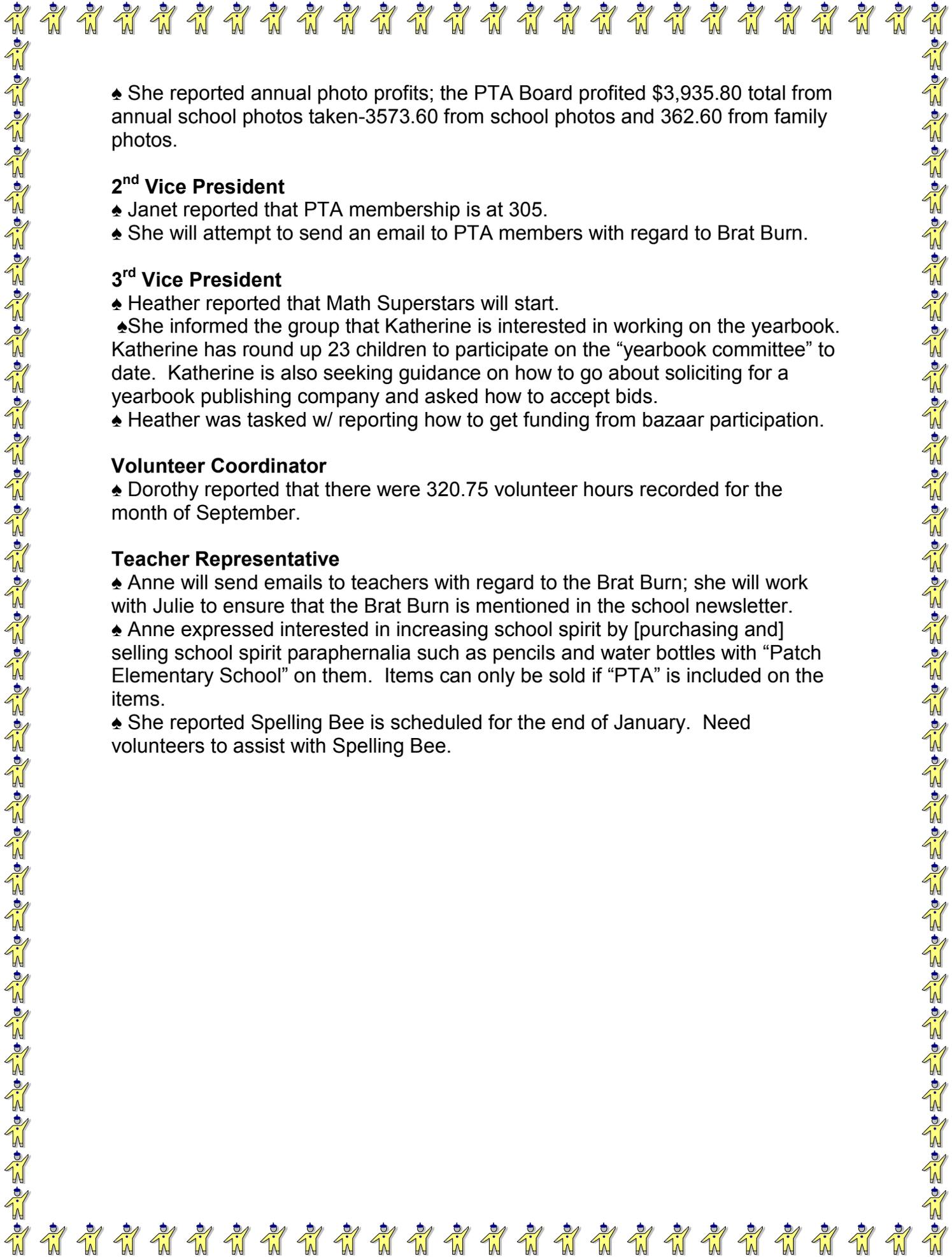
♠ No information reported to the group.

#### **1<sup>st</sup> Vice President**

♠ Becky is coordinating the Brat Burn. Having difficulties reaching the POC for the grills...Will try once more and seek intervention from PTA board president.

♠ She discussed the 6 November photo make up day—may need assistance in coordinating.

♠ Becky will work with Kim to get Diane a check for late orders.



♠ She reported annual photo profits; the PTA Board profited \$3,935.80 total from annual school photos taken-3573.60 from school photos and 362.60 from family photos.

### **2<sup>nd</sup> Vice President**

- ♠ Janet reported that PTA membership is at 305.
- ♠ She will attempt to send an email to PTA members with regard to Brat Burn.

### **3<sup>rd</sup> Vice President**

- ♠ Heather reported that Math Superstars will start.
  - ♠ She informed the group that Katherine is interested in working on the yearbook. Katherine has round up 23 children to participate on the “yearbook committee” to date. Katherine is also seeking guidance on how to go about soliciting for a yearbook publishing company and asked how to accept bids.
  - ♠ Heather was tasked w/ reporting how to get funding from bazaar participation.

### **Volunteer Coordinator**

- ♠ Dorothy reported that there were 320.75 volunteer hours recorded for the month of September.

### **Teacher Representative**

- ♠ Anne will send emails to teachers with regard to the Brat Burn; she will work with Julie to ensure that the Brat Burn is mentioned in the school newsletter.
- ♠ Anne expressed interested in increasing school spirit by [purchasing and] selling school spirit paraphernalia such as pencils and water bottles with “Patch Elementary School” on them. Items can only be sold if “PTA” is included on the items.
- ♠ She reported Spelling Bee is scheduled for the end of January. Need volunteers to assist with Spelling Bee.