

Patch Elementary School

SAC Meeting Minutes

September 6, 2012

15:00 – PES Information Center

Members Present:

Nancy Hammack: Principal

Joe Holder: School Liaison Officer

Faculty Reps: Karen Antonucci, Jan Kuenning, Adrienne Smith, Robin Tessereau

Parent Reps: Joe Cirvello, Beth Cypher, Travis Mooring

Others: Barbara Anderson, Lori Smith

Meeting was called to order. Acting President was Robin Tessereau

1. Introduction of Ms. Nancy Hammack, new principal PES. Ms. Hammack introduced herself and a little information on her background. She reported that the last staffing position (Read 180) had been filled today. She presented a status of funds detailed report to reflect that all appropriated money had been spent. She also reinforced the importance of adhering to the Army Garrison child supervision memorandum.
2. Approval of Minutes – The June minutes are unavailable until the SAC Binder is received in the mail. Minutes will be presented and approved at a future meeting.
3. Reports
 - A. Principal (See above)
 - B. Vice Principal – combined with Ms. Hammack
 - C. School Liaison Officer-
 1. Mr. Holder reported that the new-member training will be forthcoming. This training will shed light on the SAC roles and the IAC process.
 2. The Military Child Education Coalition will be offering two trainings. One on Oct. 1 & 2, the second on Oct. 3 & 4 at the Schwabian Events Center. This training is for any parent, teacher, counselor in the Stuttgart community. Mrs. Tessereau asked if professional development days would be available for PES staff. This training is designed for anyone who works with children. Mr. Holder would look to see what the agenda/syllabus would be.
 - D. IAC – PES presently does not have a SAC representative for IAC.

E. CSI – Representative was not present

4. Old Business

A. The revised By-laws were voted on in June and are now on the school website.

B. Lengthy Discussion regarding Emergency evacuation/lock-down “Survival Kits.” Discussion regarding if teachers should ask parents to provide some sort of “Kit” in the event of evacuation or if the Garrison with assistance from DECA or AAFES should provide. Ms. Hammack would like time to address garrison directive that AAFES and principals work together to develop a plan for feeding children and staff in the event of an emergency. Ms Hammack will also talk to the other school, and report back next meeting. Her main priority is to get the children/staff to safety and ensure proper facilities for shelter and toileting.

5. New Business – Elections

Travis Mooring is the 2012-2013 PES SAC President

Joe Cirvello is Secretary

Karen Antonucci is the IAC Representative

Next meeting is October 4. All agenda items should be sent to Mr. Mooring. Ms Hammack asked that Mr. Mooring advise her of issues as they arise so that solutions can possibly be provided more quickly than waiting for the next meeting.

Meeting was adjourned at 4:00

Respectfully Submitted

Adrienne Smith